

MINUTES OF ROWTON PARISH COUNCIL MEETING

MONDAY 9 MARCH 2020 at 7.30pm

Present: Councillors Paul Shannon (Chair)
Glenys Harrison
Peter Thomas

In attendance Clerk Christine Davies
1 Local Resident

1 Apologies

Cllr Michael Smythe (work commitment), Cllr Howard Hopwood (holiday),
Cllr Bob Knight (personal), CWaC Cllr Stuart Parker (Conference)

2 Declaration of Interest

None

3 To consider approval of the Minutes of the Ordinary Parish Council Meeting held on 13 January 2020

Minutes were signed as a true and correct record by Cllr Paul Shannon (Chair)

4 Matters Arising not covered elsewhere on Agenda

75th Anniversary of VE Day Waverton Parish Council have confirmed that they will be hosting an event on 8 May 2020. It was agreed that if Waverton Parish Council produce a flyer to advertise the event then the Parish Council would contribute up to £30 towards the cost of printing sufficient flyers for distribution within Rowton Parish.

5 Public Participation

Local resident in attendance commented that they have been involved in several near misses with vehicles exiting Rowton Hall Hotel at the Claypits Lane entrance. It appears that there are no Stop/Give Way signage or road markings at this exit (as opposed to the Rowton Lane entrance/exit at the Hotel). The Council agreed that they would investigate this further and inform the resident of outcome.

6 Highways

- i) A41 Advertising Hoardings. Clerk reported that Highways have forwarded this to Enforcement. No further action required.
- ii) Surface of junction at Moor Lane with A41. Clerk reported that Highways have requested Utility company to check manhole cover and that this is a small works job to be fitted around priority work. It was agreed that the surface has further deteriorated and that vehicles are swerving to avoid the dip. The

Chair said he would take photos to confirm if indeed the manhole cover was the cause of the depression for onward transmission to Highways.

iii) Deterioration of pavement to left of junction with Rowton Lane/A41. Clerk reported that job has been raised but again this is a small works order which will be fitted around CWaC's priority work. No further action required.

iv) Blocked Drains on Rowton – Clerk advised that this is also a small works job and no timescale can be given. No further action required.

v) A41 Pedestrian Crossing Group – Cllr Thomas reported that CWaC have requested the Group to provide data re speed of traffic. This specific data can only be captured by a Smart SID and Littleton Parish Council have offered the use of their device as long as any loss or damage is covered. The Crossing Group are therefore taking out the necessary insurance to cover this.

vi) SID Training with Ian Rutherford on 31/03/20. It was agreed that the five volunteers to meet at 14.00 hrs at St George's Crescent off Moor Lane.

7 Noticeboard – Rowton Hall Hotel

Rowton Hall Hotel have very kindly removed the debris and put new fence boards below the Noticeboard. The fence boards need coating so this could be a possible job for the Village Green Volunteer Group. The Chair confirmed that they have been issued with a new rota until September 2020.

8 Donation to St James' Parish Church

The Parish Council considered the Church's request to make donation towards the cost of pruning trees in the churchyard.

Resolved: The Parish Council agreed to donate the sum of £200.

Action: Clerk to action

9 Finance

Payments	Amount	Cheque No	Statute Power
CM Davies Jan Sal 186.07 + 25.40 Exp	£211.47	000754	LGA 1972 s112
CM Davies Feb Sal 186.07 + 16.27 Exp	£202.34	000755	LGA 1972 s112
Bank Balance as at 5 Feb 2020	£4988.34		

Cllr Peter Thomas signed and dated the electronic cash book reconciliation and initialled bank statement no 376 as evidence of verification.

Financial Management: The Parish Council agreed that all internal controls in place were effective and satisfactory.

10 Planning

Planning Decision re 19/04219/FUL re 2 Moorcroft, Whitchurch Road – single storey side and rear extension: Approved.

Cllr Shannon recently met other Parish Councillors in February at a Planning event hosted by CWaC. Neighbourhood plans were discussed and it was generally considered to be of benefit to Parishes, but very time consuming, taking on average 3 – 4 years. He also learned that Cheshire is ahead of

target for the building of affordable houses.

11 Neighbourhood Plan

It was agreed to join Cheshire Community Action from 1st April for £20 so that a meeting can be arranged to further explore possible preparation of plan for parish.

12 Financial Risk Assessment

Clerk circulated Assessment for discussion and adoption. With regard to Legal Powers the Parish Council has to minute the appropriate Statute power to demonstrate the relevant power to spend. In the case of the Loss of Key Personnel, i.e. Clerk, it was agreed that plan of action would be to contact local parishes and ChALC for assistance and to advertise in the local A41 magazine.

Resolved: The Financial Risk Assessment was adopted

13 Parish Laptop

Clerk circulated specification and price of three laptops together with subscriptions to Office 365 and McAfee. The clerk had obtained the quotations from CurrysPC World and had been advised that the Parish Council could open a Business Account thereby enabling reclaim of VAT. After looking at all options it was decided to purchase the HP Pavilion 14-CE for £449, together with one-year subscriptions to Office 365 for £40 and McAfee for £20 making a total of £509.

Resolved: Clerk authorised to purchase HP Pavilion 14-CE laptop and associated subscriptions for the sum of £509.

14 Issues for Discussion

None

15 Information Correspondence

Clerks and Councils Direct – March 2020

The Clerk Magazine – March 202

Broxap and Groundforce Brochures

16 Date of Next Meeting – Monday 18 May 2020

Meeting finished at 9.30pm